

## RESPONSE TO WRITTEN REQUEST TO INSPECT RECORDS

Emma Best  
79595-00978282@request.muckrock.com

**Regarding:** Copies of emails, letters, memos or other records of consultations regarding public records requests (FOI/FIL/FOIA ETC.) with either the Department of Justice, including the Federal Bureau of Investigations and Drug Enforcement Agency components.

1.\_\_\_\_ Your written request has been received, and the records will be available for your inspection on (date) at: Department of Public Safety, 4491 Cerrillos Road, Santa Fe, New Mexico.

2.\_\_\_\_ Your written request for copies of records has been received, and the records are available. Please remit a check for \$\_\_\_\_ made payable to the New Mexico Department of Public Safety for the cost of the record copies and mail to the address listed. Please, to expedite your request, include copy of this letter with your payment. Upon receipt, we will mail the records accordingly. Thank you!

3.✓ Your written request has been received, and the New Mexico Department of Public Safety will respond to your request after the records have been located and reviewed.

*"Pursuant to NMSA 14-2, the records custodian must permit inspection immediately or as soon as practicable, but no later than fifteen (15) calendar days after the records custodian receives the inspection request."*

4.\_\_\_\_ Your written request has been received, and the Custodian of Records, Regina Chacon, has determined that your request is excessively burdensome or broad and that additional time will be needed to respond to the written request.

5.\_\_\_\_ Your written request has been received and the New Mexico Department of Public Safety does not have custody or control of the records you request because this agency is not responsible for maintaining those records. The records may be maintained by:

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We are forwarding your request to that agency's records custodian for response. To expedite your request, it would be advisable for you to write an additional letter requesting the records to the proper custodian at your earliest convenience.

6.\_\_\_\_ Your written request has been received and is denied.

a.\_\_\_\_ (description of records)

b.\_\_\_\_ (name and title or position of person responsible for denial)

c.\_\_\_\_ (explanation for denial)

i.\_\_\_\_ Executive Privilege

ii.\_\_\_\_ Law Enforcement Evidentiary/Investigatory Privilege

iii.\_\_\_\_ Confidential pursuant to Arrest Records Information Act

iv.\_\_\_\_ Excepted pursuant to NMSA 1978, Section 14-2-1, Subsection

vi.\_\_\_\_ Other:

7.\_\_\_\_\_Your written request has been received. To adequately respond to your request, we need additional information.

1. Case#:
2. Accident or Incident:
3. Officers name:
4. Was this Case handled by the New Mexico State Police:
5. Date of incident / accident:
6. Location of incident / accident:
7. Vin#:
8. Plate#:
9. Names involved:
10. Any additional information:

Please submit a new request if you can provide any additional information to:  
dps.ipra@state.nm.us.

8.\_\_\_\_\_Your written request has been received, and the New Mexico Department of Public Safety has reviewed the department's records and no records exist which are responsive to your request.

08/26/2019 (Date written request received at the office of the custodian)

08/28/2019 (Date DPS response mailed)

**Regina Chacon**

Name

**NM Department of Public Safety**

Title

**P.O. Box 1628, Santa Fe, NM 87504-1628**

Address

**505-827-9192**

Phone

Approved by: tr/rc

Date: 08/28/2019